

# Joint Museums Committee

## 21 September 2015

### 9. FINANCE REPORT

#### Recommendation

#### Introduction

#### 2015/16 Projected outturn as at 31 July 2015

1. The Treasurer recommends that the financial position of the joint museums service as detailed on the report be noted.

2. This report provides financial information on the following:

- Projection as at 31 July 2015
- Explanation of major variations
- Subjective analysis
- Surplus/deficit split
- Café report (attached as an Appendix)

3. The following table details the projected outturn for 2015/16 as at 31 July 2015.

**Table 1 : Projected Outturn 2015/16**

	2015/16 Budget	Projected 2015/16	Variance	Variance %
	£'000	£'000	£'000	%
Hartlebury Main	203	174	-29	-14%
Hartlebury Education	-	-	-	
Hartlebury Café	-	9	9	
Collections	138	123	-15	-11%
Worcester City Museum and Art Gallery	173	171	-3	-1%
Commandery	107	114	7	7%
Grants	-	-	-	
Other City Museum Servs	239	239	-1	0%
Future Fit from BEC reserves		-	-	
<b>Total Joint Museum Service</b>	<b>860</b>	<b>829</b>	<b>-32</b>	<b>-4%</b>

## Subjective analysis

**Table 2 : Subjective analysis 2015/16**

	Budget	Projection	Variance	%
	£000	£000	£000	
<b>Employees</b>	875	846	-29	-3%
<b>Redundancy</b>	0	0	0	
<b>Premises</b>	8	8	0	0%
<b>Transport</b>	11	11	0	0%
<b>Supplies &amp; services</b>	163	174	11	7%
<b>Transfer to reserve</b>	0	0	0	
<b>Income:</b>				
<b>Sales</b>	-102	-85	17	-17%
<b>Admissions</b>	-34	-56	-22	64%
<b>Education</b>	0	-3	-3	
<b>Other</b>	-30	-35	-5	16%
<b>Transfer from reserve</b>	-31	-33	-2	6%
<b>Total</b>	<b>860</b>	<b>829</b>	<b>-32</b>	<b>-4%</b>

The transfer is from a BEC reserve not a Joint Museum reserve. It is to fund a post at Hartlebury.

### Explanation of major variances

4. The salary variance is from vacancies which have now been filled. There is no Supplies & Services budget for publications and stock at Hartlebury. The increase in Supplies is offset by additional income.

### Surplus/deficit split

5. Whilst the surplus is 4%, this will be held in the Joint Museum Reserve and will not be distributed until it exceeds the agreement level of 5%

### Café Report

6. A detailed analysis of the financial position of Hartlebury Café is set out as an Appendix. The extended opening of the café will cost £9k.

### Supporting Information

- Appendix – Budget Monitoring Report for Hartlebury Café 2014/15

### Contact Points

#### County Council Contact Points

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### Background Papers

In the opinion of the proper officer (in this case the Director of Business Environment and Community) there are no background papers relating to the subject matter of this report.